

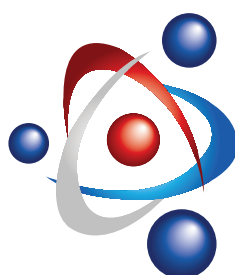
NEW APPLICATION FOR ADMISSION: MASTERS OR DOCTORAL DEGREE 2019

APPLICATION CLOSING DATE: 31 JANUARY 2019



VUT

Vaal University of Technology
Your world to a better future



Research
& Higher Degrees
"Research That Matters"



Have you been registered as a student at the Vaal University of Technology before? Yes: ☐ No: ☐

Year of first registration for the degree you are applying for: _____

Would you like to register as a full-time student: ☐ or part-time student: ☐

First Name: _____ Middle Name(s): _____

Race: African: ☐ Coloured: ☐ Indian: ☐ White: ☐ Other: ☐

Date of Birth: _____ (e.g. DDMMYYYY)

SA ID No/Passport number No.: _____

PROPOSED DEGREE (MASTERS /DOCTORATE)	FACULTY	DISCIPLINE

Year of Entry: _____ Entry Term: Semester 1: ☐ Semester 2: ☐

Compulsory - please write a brief description (not more than one page) of your ideas about the proposed project/study/experiment/scientific investigation in order to obtain approval from the Faculty to conduct the study and/or to appoint a Supervisor/Mentor to assist you with your studies. **Alternatively, attach a draft research proposal.**

[illegible]

2. ADDRESS AND CONTACT DETAILS

POSTAL ADDRESS:

PHYSICAL ADDRESS:

CONTACT DETAILS:

Work:	
Home:	
Fax:	
Cell:	
Email:	

Please ensure that we have your correct cell number and email address to enable VUT to invite you to relevant post-graduate activities.

EMPLOYMENT INFORMATION:

IF YOU ARE EMPLOYED, PLEASE COMPLETE THE FOLLOWING:

Name of Company/ Institution:			
Address of Company/ Institution:			
Postal Code:		No. of Years Employed:	
Telephone No. (Work:)		Area Dialing Code:	

3. NEXT-OF-KIN INFORMATION

Name of Next-of-Kin: _____

POSTAL ADDRESS:

PHYSICAL ADDRESS:

CONTACT DETAILS:

Work:	
Home:	
Fax:	
Cell:	
Email:	

4. RESIDENCY

Are you a permanent resident of South Africa? Yes: ☐ No: ☐

If not, what is your country of permanent residence? _____

Passport Number: _____

Expiry Date: _____

Day

Month

Year

5. ENGLISH PROFICIENCY: (APPLICABLE TO INTERNATIONAL STUDENTS ONLY)

Students applying for admission into a degree programme at the University need to demonstrate that they have obtained one of the following levels of English proficiency.

1. A pass in an examination equivalent to English at the Higher Grade (First or Second Language) at the South African Senior Certificate level (matriculation).
2. A pass in the English language at A-level, or O-level (C-symbol or higher), or the International Baccalaureate or equivalent examination.

3. For international applicants who do not satisfy (1) or (2) above and for whom English is a foreign language:

- An overall band score of 7.0 on the International English Language Testing System (IELTS) for
- Post-Graduate studies and 6.0 for Undergraduate studies, or
- A test score of 550 on the Test of English as a Foreign Language (TOEFL).

Scores must be submitted with application forms.

Name of your English proficiency document: _____

6. HIGH SCHOOL DETAILS

Type of Matriculation Exemption already held: (please tick one)

01	Full Exemption		06	Other Senior Certificate	
02	Ordinary		07	NTC3/N3/NSC	
03	Mature Age Exemption		08	Standard 10 Practical	
04	Foreign Exemption		09	Other	
05	Immigrants Exemption		10	Discretionary Provision (Senate Exemption)	

NOTE: The code structure has been set up by ITS in terms of government reporting requirements.

SCHOOL NAME:	YEAR:		EXAMINATION AUTHORITY E.G. GAUTENG ETC.	GRADE PASSED
	FROM:	TO:		

7. POST SCHOOL ENROLMENT

INSITUTION NAME:	DEGREE/DIPLOMA/CERTIFICATE Please attach all relevant documents.	COMPLETED		YEAR ATTENDED	
		YES	NO	FROM	TO

8. MEDICAL INFORMATION (DISABILITY INFORMATION)

The University is sensitive to the needs of students with a disability, and will attempt to provide support where possible. Do you have any disability, physical or otherwise, that might require special support?

Yes: ☐ No: ☐ If 'Yes', please indicate:

PERSONS WITH A VISUAL IMPAIRMENT		PERSONS WITH A PHYSICAL IMPAIRMENT		OTHER IMPAIRMENTS:	
☐	Blind	☐	Uses a wheelchair	☐	Persons with diabetes
☐	Partially Sighted	☐	Uses crutches/callipers	☐	Persons with epilepsy
PERSONS WITH A HEARING IMPAIRMENT		☐	Persons with paraplegia/quadriplegia/hemiplegia/post-polio paralysis	☐	Persons with cerebral palsy
☐	Partially Deaf	☐	Other (please specify)	☐	Persons with intellectual/psychiatric/psychological impairment
☐	Mild to Moderately Deaf	☐		☐	Persons with medical/chronic ailments that require support
☐	Deaf	☐		☐	Other (please specify)
OTHER					
What support do you need from VUT to make the learning environment accessible?					
What Assistive devices are you currently using?					
Will you need your learning material in any accessible format (e.g. braille/e-text/audio/large print etc.)					
If so, please specify:					

9. COMPULSORY HEALTH INSURANCE (FOR INTERNATIONAL STUDENTS ONLY)

I _____(name) confirm that I will/ have applied for adequate health insurance cover while in South Africa.

Name of Insurance Company: _____

Tel No.: _____

10. FUNDING OF STUDIES

How do you plan to finance your studies? _____

Note: A registered student is responsible for payment of all fees even if funded by a sponsor.

11. CHECKLIST: PLEASE ENSURE THAT THE FOLLOWING, RELEVANT, DOCUMENTS ARE ENCLOSE WITH THIS APPLICATION

	YES	NO
Have you completed the application form in full?		
Have you indicated your choice of degree/diploma and campus?		
Have you enclosed the non-refundable registration* fee of R360.00?		
Have you enclosed all the required documentation:		
Please ensure that the certified documents are enclosed with this application, if not, registration will not take place. (Certification should not be older than 6 months).		
- Certified copy of ID document?		
- Certified copy of senior certificate?		
- Certified copy of academic record (of previous qualifications)?		
- Certified copy of degree certificates? Diploma/B-Tech/Honours & Doctoral application add a Masters qualification.		
- Proof of residence e.g. "Water and electricity account", "Any other account reflecting your address"?		
Also to be completed by International Students (not applicable to RSA citizens)		
- Certified copy of Passport?		
- Certified copy of degree certificate and SAQA evaluation of your degree results; Centre for the Evaluation of Education Qualifications Postnet Suite 248 http://www.saqa.org.za/ Private Bag X06 Tel: 086 010 3188 Waterkloof, 0145 012 431-5000		
- Certified Copy of Translation of your Results		
- Study Permit or temporary study permit?		
- English Proficiency Proof		
- Proof of Medical Insurance		

The registration fee of R360.00 is payable as soon as we notify you that your application was successful.

Deposits can be made to any ABSA Branch:

Account no: 0530 861 945

Branch code: 632005

The **name** and **student number** must be clearly indicated on the slip as the "**reference**".

A copy of the deposit slip should be forwarded to fax number (016) 950 9779 or email nomathembak@vut.ac.za.

12. DECLARATION OF UNDERSTANDING

1. I, _____ (e.g. Name & Student Number),

the student undertake:

- 1.1. To comply with the procedures, rules and regulations of the Vaal University of Technology.
- 1.2. To inform the Higher Degrees Unit immediately, in writing, if I change my address or if I intend cancelling my provisional acceptance.
- 1.3. To acquaint myself with all the rules and general regulations that relate to the degree for which I am applying.
- 1.4. To make alternate arrangements for accommodation should the University accept me for the degree and cannot offer me accommodation.

2. I hereby accept liability for the payment of all tuition fees or other fees, which may be charged by the University as a result of my studies at the University.

- 2.1. I also recognise that class, residence and other fees are revised annually by the University and increased accordingly.
- 2.2. I agree that in the event that the University instructs Attorneys to take any steps against myself for the recovery of any amounts due to the University by myself, that I shall pay all costs as between Attorney and client, inclusive of collection commission.

3. I am aware that my enrolment is valid only if it complies with the regulations of the degree concerned, notwithstanding the acceptance of this application by the University.

4. I/We accept the responsibility of submitting all documents required by the University before the stipulated due dates.

5. I declare that:

- 5.1. I make this application and give the declarations and understandings with the knowledge and consent of my parent/guardian/employer (if necessary).
- 5.2. I warrant that the information contained herein is true and correct and the University shall be entitled to declare the contract void and cancel my registration if I have made any misrepresentation or omission on this application.
- 5.3. International Students:
 - 5.3.1 *I am aware that I am responsible to renew my study permit three months prior to the expiry date.*
 - 5.3.2 *Refugees: I am aware that I am responsible to renew my study permit one month prior to its expiry date.*
 - 5.3.3 *I am aware that I am responsible for obtaining and payment of my SAQA evaluation.*
- 5.4. I/We hereby absolve the Vaal University of Technology, its staff, employees, representatives and/or agents from any claims which I/the student may acquire as a result of any injuries which I may receive and/or damages which I/the student may suffer as a result of any happening, incident, accident, injury, illness or death, however it may have resulted, or as a result of my participation in any sport/excursion/visit or transport which may take place during my/his/her studies at the University.

Signature of Student

Date

PLEASE FORWARD YOUR APPLICATION WITH CERTIFIED ATTACHMENTS TO:

HIGHER DEGREES OFFICE - DO16 OR DO13-1		
Fax:	(016) 950 9779	Private Bag X021
Tel:	(016) 950 9822 or 7639	Vanderbijlpark
Email:	sehlabakam@vut.ac.za nomathembak@vut.ac.za	1900

ADMISSION REQUIREMENTS:

	ENGINEERING & TECHNOLOGY	APPLIED & COMPUTER SCIENCES	MANAGEMENT SCIENCES	HUMAN SCIENCES
MASTERS	A relevant BTech or equivalent. A Research Methodology course must be completed. An average pass percentage of 65% required.	A relevant BTech or four-year degree approved by SAQA. An average pass percentage of 65% required. An approved Research Methodology course must be completed.	A relevant BTech or four-year degree approved by SAQA at NQF level 7. An average pass percentage of 65% is required. A Research Methodology course must be completed. Successful achievement of the Faculty selection criteria.	A relevant BTech or four-year degree approved by SAQA. An average pass percentage of 65% is required, with a 60% pass in Research Methodology. MTech entrance test for research knowledge; An Interview to be conducted by the department.
DOCTORAL	Relevant MTech or equivalent approved by SAQA.	Relevant MTech degree or equivalent approved by SAQA. A Research Methodology course must be completed. Proof of previous research experience must be provided.	Relevant MTech degree or equivalent approved by SAQA. A Research Methodology Course must be completed. Proof of previous research experience must be provided. A draft research proposal should be submitted for approval before registration. achievement of the Faculty selection criteria.	Relevant MTech degree or equivalent approved by SAQA. A Research Methodology course must be completed. Proof of previous research experience. CV submitted to the Head of Department regarding academic history (certified copies), research experience, presentations and aspirations.

VAAL UNIVERSITY OF TECHNOLOGY HIGHER DEGREES AWARD:

In order to stimulate and encourage further research, the Vaal University of Technology offer the following awards to assist you with your studies.

M Degree Package:

The package is divided as follows:

R20 000.00 Research Award + Three years' course fees.

D Degree Package:

The package is divided as follows:

R30 000.00 Research Award + Four years' course fees.

The above grants will only be payable as soon as your research proposal is approved by the Higher Degrees Committee within 12 month after first registration. Failing to submit within this time period, will result in you not being considered for the above award. More information and an application for this grant is obtainable from our website: www.vut-research.ac.za.

ANNEXURE A: TO BE COMPLETED BY THE HEAD OF DEPARTMENT AND SUPERVISOR

FACULTY ACCEPTANCE OF ADMISSION

We do not accept any applications if this form has not been completed fully. This information is required for registration and reporting.

Student Name:	
Student Number:	
Faculty:	
Department:	
Department Head:	
Course Code:	
Subject Code:	

Name of Supervisor		Department	
Tel No. of Supervisor		Email Address:	
Signature of Supervisor		Date:	
If applicable:			
Name of Co-Supervisor		Department	
Tel No. of Co-Supervisor		Email Address:	
Signature of Co-Supervisor		Date:	

NB Compulsory:

ACCEPTED:	Reason for Acceptance:	
Date:		
Signature:		
Acceptance approved by Dean:	Date:	Signature:

APPROVAL BY HEAD OF DEPARTMENT

ADMISSIONS UNDER SPECIAL CONDITIONS:

*NOTE: Where a candidate holds an appropriate equivalent degree from another University Faculty, admission under special conditions will be a technicality and a statement to this effect is all that is required here. A **detailed motivation** MUST accompany this form for all special condition cases which are not of a routine 'technical' nature. Please attach a full CV in the area of specialisation and supporting documentation.*

I, _____, the Head of Department have confirmed;

1. Candidate completed – Research Methodology
2. The viability, nature and extent of the project
3. The suitability of the candidate
4. The availability and suitability of supervision
5. The nature and extent of the necessary resources and I recommend that the candidate be accepted for the degree.
6. That this degree follows the same discipline as the BTech completed, **student is not allowed to jump to another discipline.**

I confirm that I have considered the six points above and that I do accept the student into the degree.

Print Name

Signature

Date

ANNEXURE B: TO BE COMPLETED BY THE HEAD OF DEPARTMENT AND SUPERVISOR

FACULTY REJECTION OF ADMISSION

We do not accept any applications if this form has not been completed fully. This information is required for registration and reporting.

Student Name:	
Student Number:	
Faculty:	
Department:	
Department Head:	
Course Code:	
Subject Code:	

NB Compulsory:

REJECTED:	Reason for Rejection:	
Date:		
Signature:		
Rejection approved by Dean:	Date:	Signature:

ONLY INTERNATIONAL STUDENTS

INTERNATIONAL RELATIONS DEPARTMENT ACCEPTANCE OF ADMISSION

STEPS TO FOLLOW BY INTERNATIONAL APPLICANTS:

1. Attach all certificates and documents to your application form. Photocopies must be certified as being a true copy of the original. Originals must be produced before actual registration.
2. A fully completed application form must be submitted to the International Relations Department.
3. Your application will then undergo a selection process at VUT. If your application is successful, you will receive a provisional letter of acceptance offering you a place to study at VUT on condition that you receive a study permit, meet VUT departmental entry requirements and pay all necessary fees.
4. After receiving the provisional letter you may proceed to obtain your study permit at the Embassy, Consulate or Trade Mission of your country of origin, or at the South African High Commission.
5. There are no provisional registrations permitted for international students. Even if you have been accepted for study, VUT cannot be held responsible should you fail to comply with these requirements for actual registration.

IMPORTANT NOTES:

1. A study permit is only valid for the field of study and educational institution for which the original approval was granted.
2. Students who change their field of study must obtain a new permit from the Department of Home Affairs.
3. Acceptance of a student's admission to VUT does not bind the Department of Home Affairs in any way to allow the person into the country, nor does it remove the need to obtain official permission from the Department. Therefore, it is important that a prospective student awaits the outcome to an application for a study permit before proceeding to the Republic of South Africa.
4. A study permit does not qualify an international student to become a South African citizen. Students wishing to become South African citizens after finishing their studies are required to return back to their home countries from where they can apply through a South African representative.
5. You may not enter South Africa on a visitor's visa and then apply for a study permit.

Please do not proceed to the Vaal University of Technology without the proper permit. You must produce proof of membership of a medical aid at registration or you will not be allowed to register.

Signature of Student

Date

We at the International Relations Department hereby confirm that all the documentation has been received and that all the requirements have been met.

Name of Admissions Officer		Department	
Tel No.		Email Address:	
Signature:		Date:	
Signature of Head of Department:		Date:	

ANNEXURE C:

FOR OFFICE USE ONLY: HIGHER DEGREES UNIT

Student No.:		Name:	
App. Fee Paid:	R		
Receipt No.:		Date:	
Into ITS:	By:	Date:	
Selection Decision:		Date:	

CONTACT US:

Vaal University of Technology
Private Bag X021
Vanderbijlpark
1900
South Africa

Tel: +27(0)16 950 9000
Fax: +27(0)16 950 9999
www.vut-research.ac.za